

Marengo Township April 15th, 2024

I. Call to Order

Heather Greenquist, Township Supervisor, called to order the regular meeting of Marengo Township at 7:00 pm on April 15th 2024.

II. Roll Call

The following officials were present at roll call; Heather Greenquist; Supervisor, Jake Adamson; Highway Commissioner, Ray Jones; Senior Trustee, Dave Bzowy; Trustee, Joe Henning; Trustee, and Khaled Elqunni; Trustee

III. Recognition and Communications from Visitors

George Essenberg and Scott Brix

IV. Approval Of Minutes

The minutes from the March 18th, 2024 meeting were presented and reviewed. A motion was made by Trustee Khaled Elqunni to approve the minutes as presented, seconded by Trustee Dave Bzowy; (4-0-1, Ray Jones abstained; all ayes) motion carried.

The minutes from the March 28th, 2024 Pole Building Bid opening were presented and reviewed. A motion was made by Trustee Joe Henning to approve the minutes as presented, seconded by Trustee Ray Jones; (5-0, all ayes) motion carried.

The minutes from the March 28th, 2024 Parking Lot Bid opening were presented and reviewed. A motion was made by Trustee Ray Jones to approve the minutes as presented, seconded by Trustee Dave Bzowy; (5-0, all ayes) motion carried.

V. Approval of Bills and Financials

The bills were presented and discussed. A motion was made by Trustee Khaled Elqunni to approve the bills as presented, seconded by Trustee Joe Henning; (5-0, all ayes) motion carried.

The financials were presented and discussed. A motion was made by Trustee Ray Jones to approve the financials as presented, seconded by Trustee Dave Bzowy; (5-0, all ayes) motion carried.

VI. Line-Item Transfer

VII. Reports

a. Planning:

b. **Highway Department:** Highway Commissioner Jake Adamson reported that a garbage run was completed. Plowing and salting took place, worked on offices, moved Heather back into the town hall, had the inmates out from the county, picked up trash bags that the inmates collected. Removed plows from trucks, started cleaning trucks for spring, patched pot holes, cleaned up TV's to take to recycling, walked grounds and buildings picking up nails and debris to begin mowing township grass. Helped with various projects within the town hall.

c. **Assessor:** Assessor James Burke was not in attendance but did submit a report. He has been answering calls and emails in a timely manner. The 2023 assessment book has been finalized and has been entered into PAMS and the 2024 books have been opened. The projected equalization factor for Marengo Township from the county is approximately 13%.

d. **Supervisor:** Supervisor Heather Greenquist reported

- Statement of Economic Interests are due to the county by May 1st 2024
- The new roof on the township building has been installed
- The masonry was out to assess the building. He will look for bricks to fix the porch and recommends that we did out the concrete on the back of the building and install septic rock to see if that fixes the leaking issues we are having in the basement
- Parking lot lights are set to be installed this week
- 1 FOIA was received from DataBid
- The internet has been switched to wireless, so we will no longer receive a Uverse bill. The internet service will now appear on our wireless bill and we will save approximately \$15 a month and we went from 6 mbps to 25 mbps
- We are completely up to date on our audits

e. Trustees:

VIII. New Business

IX. Old Business

- Audits: The 2023/2024 audit has been picked up by GW & Associates
The township is not required to complete an audit on a yearly basis, however we complete the audit yearly to be fiscally responsible and transparent.
- CD's: Have been re-established on behalf of the Town Fund and PHR Fund
- Budgets: Supervisor Heather Greenquist presented the final 2024-2025 Town & GA Fund budgets, a motion was made by Trustee Dave Bzowy to accept the budget as presented, seconded by Trustee Khaled Elqunni; (5-0, all ayes) motion carried.

Highway Commissioner Jake Adamson presented the final 2024-2025 PHR & Road and Bridge Fund budgets, a motion was made by Trustee Khaled Elqunni to accept the budget as presented, seconded by Trustee Joe Henning; (5-0, all ayes) motion carried.

- Bids: The bids for both the parking lot and pole building were presented and reviewed. A motion was made by Supervisor Heather Greenquist to accept the bid from Helfvoght Construction in the amount of \$199,922.12 for the completion of the pole building, seconded by Trustee Joe Henning; (5-0, all ayes) motion carried.

A motion was made by Trustee Ray Jones to accept the bid from TAT Enterprises in the amount of \$97,108.00 for the completion of the parking lot replacement, seconded by Trustee Dave Bzowy; (5-0, all ayes) motion carried.

The expense for both the pole building and parking lot replacement will be shared equally between the Township and Road District.

X. Executive Session

XI. Employee Relations

XII. Roundtable and Adjournment

Next regular meeting is scheduled for May 20, 2024 at 7:00pm. At 8:18ppm a motion was made by Trustee Ray Jones to adjourn the meeting, seconded by Trustee Dave Bzowy (5-0, all ayes) motion carried.

Respectfully submitted Heather Greenquist Marengo Township Supervisor